

**The Polish National Catholic Church  
Of the Holy Trinity and Saint Joseph**

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**By-Laws**

***Version 1***

*Adopted  
April 2004  
At the first Membership Meeting  
Of The  
Polish National Catholic Church of the Holy Trinity and Saint Joseph*

*Rev. Jan Kosc*

***Pastor***

*Kenneth E. Matz*

***Chairman of the Parish Council***

## **ARTICLE ONE - NAME**

The Polish National Catholic Church of the Holy Trinity and Saint Joseph.

## **ARTICLE TWO - AUTHORITY**

### Section 1.

This Parish shall be under the jurisdiction of the Diocesan Bishop of the Central Diocese of the Polish National Catholic Church.

### Section 2.

The business affairs of this Parish shall at all times be governed by the Constitution of the Polish National Catholic Church, the Statutes of General, Diocesan and Special Synods and the provision of these By-Laws.

### Section 3.

Nothing in these By-Laws shall be construed to be in conflict or in contradiction to the Constitution of and Statutes of the Polish National Catholic Church.

## **ARTICLE THREE - AMENDMENTS**

### Section 1.

Amendments to these By-Laws may be made only at the Annual Meeting or a Special Meeting of the Parish by 2/3 majority vote of attending members.

### Section 2.

A proposal to amend these By-Laws must be presented to the Parish Committee in writing at least 60 days prior to the Annual Meeting or Special Meeting for consideration.

### Section 3.

All proposals shall be published and distributed without prejudice to the entire congregation for consideration 20 days prior to the Annual or Special Meeting.

### Section 4.

The Pastor or any member of the parish in good standing can present proposed amendments to these By-Laws.

## **ARTICLE FOUR - THE ANNUAL MEETING**

The Annual Meeting of this parish shall be held during the first quarter of the year.

## **ARTICLE FIVE - MEMBERSHIP**

### Section 1.

A member is defined in the Constitution and Laws of the Polish National Catholic Church.

### Section 2.

All Polish National Catholics, upon providing evidence that they are Polish National Catholics in good standing shall be granted use of our church facilities for interment rites and other sacramental administrations.

### Section 3.

A one thousand dollar scholarship will be offered to any member in good standing of this parish who enters Savonarola Theological Seminary for the purpose of entering the priesthood of the Church. The monies will be paid directly to Savonarola Theological Seminary, in Scranton Pennsylvania, and be used as partial payment for tuition.

### Section 4.

All members of the Parish shall receive a prepaid subscription to the Official Publication of the Polish National Catholic Church, *God's Field*.

## **ARTICLE SIX – PARISH PROPERTY**

### Section 1.

A member in good standing may borrow parish property providing there is no conflict with parish events. The list of parish items available to borrow will be decided by the Parish Committee. A signed receipt containing a count and description of what was borrowed must be submitted to the Recording Secretary.

### Section 2.

The parish hall, grounds or church may be rented. For permission to use the church hall or property, excluding church related activities, applications must be submitted to the Parish Committee for approval.

## **ARTICLE SEVEN - THE PARISH COMMITTEE**

### Section 1.

The Parish Committee should hold at least ten regular or special meetings during the calendar year.

### Section 2.

The Parish Committee will assess all fees for use of parish property.

## **ARTICLE EIGHT - HONIARA AND FEES**

### Section 1.

The Pastor shall receive Honiara for services requested by individuals.

### Section 2.

Honiara for the organist's services for weddings and funerals will be made by the individuals requesting services. The parish organist shall receive an Honiara when guest organists are invited to play for weddings or funerals. The Pastor shall retain a list of suggested Honiara.

### Section 3.

There is a mandatory maintenance fee for weddings. This fee is established by the Parish Committee and will be dispersed by the Pastor to the person performing the maintenance service.

## **ARTICLE NINE - FEES FOR NON MEMBERS**

### Section 1.

Non members seeking the use of the Church for the Sacrament of Matrimony shall become members of the Parish

### Section 2.

Non members seeking the use of the Church for funerals will be charged a fee which will be established by the Parish Committee. This fee will include a one year membership for the surviving spouse for the current calendar year and will also include a Parish Committee established fee for the Pastor, Organist and maintenance.

## **ARTICLE TEN - GIFTS AND MEMORIALS**

### Section 1.

No object intended as a permanent addition to the Church or Parish property shall be accepted as a gift or memorial without the approval of the Pastor or the Parish Committee.

### Section 2.

No object intended to be used during public worship shall be donated as a gift or memorial without the approval of the Pastor.

### Section 3.

All objects so accepted may be removed when deemed necessary by the Parish Committee and Pastor. The names of donors of such gifts and memorials, any terms and conditions, and the dates of acceptance shall be recorded in the permanent records of the Parish.